

HOW TO PRINT: IT QUICK START GUIDE (2-PAGE LANDSCAPE, DOUBLE-SIDED)

★ For best results, print in LANDSCAPE, DOUBLE-SIDED, and set to FLIP ON THE SHORT EDGE.



MOST COMMON

Are you printing from Google Chrome PDF Viewer?



Print 1 sheet of paper

Destination: AD-C-Color on MNHC-1

Pages: All

Copies: 1

Color Color

More settings

Paper size: 8 1/2x11

Pages per sheet: 1

Quality: 600 dpi

Scale: Default

Two-sided: ☒ Print on both sides

☒ Flip on short edge

Print using system dialog... (Ctrl+Shift+P)

Print Cancel

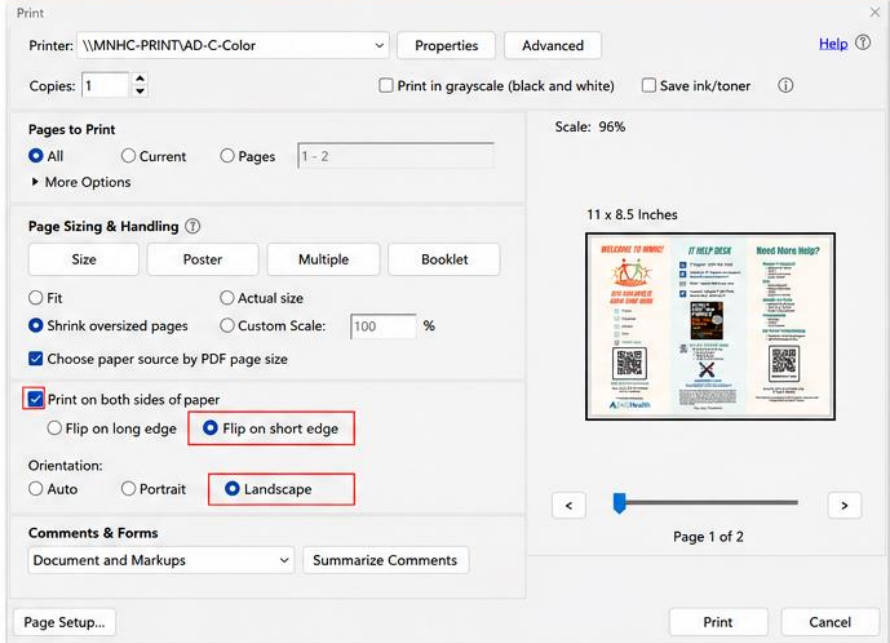
- 1 Under **More settings**, check **Print on both sides**
- 2 Select **Flip on short edge** (NOT long edge)
- 3 Make sure the preview shows the pages in **Landscape**
- 4 Click **Print**



TIP: Use the preview to confirm the pages are in LANDSCAPE before printing.



Are you printing from Adobe Desktop Reader (Desktop Version)?



- 1 Check **Print on both sides of paper**
- 2 Select **Flip on short edge** (NOT long edge)
- 3 Choose **Landscape** (or Auto – if preview shows landscape)
- 4 Click **Print**



TIP: If you select **Auto**, confirm in the print preview that the pages are in LANDSCAPE orientation before printing.



IMPORTANT: Flip on short edge is required for proper 2-page landscape printing.
Flip on long edge will print the pages upside down on the back.



FLIP ON SHORT EDGE



FLIP ON LONG EDGE



Need help? Contact IT Support at (813) 606-4345 or submit a request at dasmnhc.com/Support/